# Department of <u>DOC - NCCF (247)</u> Facts - FY06 http://www.doc.state.ia.us/

### **General Information**

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Rockwell City, IA 50579



#### **Contact Information Email Address**

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Personnel Assistant:			
HRE Personnel Officer: Janelle Bertrand	janelle.bertrand@iowa.gov		
HRE Benefits Specialist: Lorie Murray	lorie.murray@iowa.gov		
HRE Employment Specialist: Sheryl Gabel	sheryl.gabel@iowa.gov		
HRE Workers' Compensation Specialist: Ed Holland	ed.holland@iowa.gov		

# Workforce Data (unless otherwise noted, information provided is at the end of FY '06)

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# FT EEs: 109		# Temporary EEs: 9	Avg. Length of Service: 9.86				
Span of Control: 9.00 % Performance Evaluations Compl			mpleted: 88.42% Total	tal Unemployment Insurance Claims: N/A			
Age Groups:		# of Females: 30	<b># of Minorities:</b> 3	# of Persons With Disabilities: 3			
<25	3	% of WF: 27.52%	% <b>of WF:</b> 2.75%	% of WF: 2.75%			
25-34	17						
35-44	31	# of Males: 79	# of Non-minorities: 106	# of Persons With Non-Disabilities: 106			
45-54	39	% <b>of WF:</b> 72.48%	% <b>of WF:</b> 97.25%	% <b>of WF:</b> 97.25%			
55-64	18						
65+	1						
Average Age: 4	5.05						
Officials/Administrators		Professionals	Technicians	Protective Service			
EEO Category 1	l: 10	EEO Category 2: 20	EEO Category 3: 1	EEO Category 4: 67			
Paraprofessiona	als	Administrative Services	Skilled Craft	Service/Maintenance			
EEO Category 5: 0		EEO Category 6: 5	EEO Category 7: 6	EEO Category 8: 0			
Separation Rate: N/A%		Hire Rate: N/A%	Number Hires: 19	Transfer In: N/A			
Retirements: 3 All Te		All Terminations: 3	Voluntary Quits: 1	Transfer Out: N/A			
# of Classes Used: 25 Most Populous Classes: Correctional Officers (56), Registered Nurse (6), Correctional Counselor (6), Corr. Trades Leader (6)							

# Leave and Benefits (unless otherwise noted, information provided is at the end of FY '06)

Vacation Payouts: \$18.531.91	Sick Leave Payouts: \$4,000.00	<b>Annual Payroll:</b> \$4,872,810.70	Avg. Base Salary: \$45,291.52	Overtime Days Worked: 120.5	
Overtime Cost: \$27,494.36	Reassignment Pay: \$0.00	Recruitment Bonus Pay: \$0.00	Retention Pay: \$0.00	Exceptional Job Performance Pay: \$0.00	
Workers' Comp Payouts: \$0.00	Vacation Pay - Earned Value: \$365,140.61	Vacation Days Earned: 2,036.7	Vacation Used Expense: \$323,635.47	Vacation Days Taken: 1,804.4	
Workers' Comp Days Used: 0	Sick Leave Days Earned: 1,853.4 Sick Leave -Earned Value: \$320,016.88	Reg. Sick Leave Used Expense: \$134,251.28 Converted Sick Leave To Vacation Days Used: 203.0	Reg. Sick Leave Days Used: 809.9 Avg. Sick Leave Days Per EE: 7.43	Converted Sick Leave To Vacation Used Expense: \$41,548.88	
Injury Leave Used Expense: \$0.00	Injury Leave Days Used:	Classification Appeals: N/A	Reclassifications Up (Filled): 3 Up (Vacant): 0	Grievances Contract Grievances: 4 Disciplinary: 2	
Funeral Leave Used Expense: \$12,291.74	Funeral Days Used: 73.5	Extraordinary Pay: \$0.00	Down (Filled): 0 Down (Vacant): 0 Lateral (Filled): 8	Language: 2 Non-Contract Grievances: 1 Disciplinary: 1	
Jury Leave Used Expense: \$991.31	Jury Leave Days Used: 5.1	Special Duty Pay: \$0.00	Lateral (Vacant): 0 Approx. Annual New Cost of Reclassified Positions:* \$12,261.60	Language: 0 Arbitrations: 0	

<sup>\*</sup> based on difference between average of old and new pay grade FY '06. Vacancies and laterals were not calculated into the "cost."

## Affirmative Action (Remedial Underutilization [RUU] and Remedial Hiring Goals)

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Females: Current Year (FY '07) RUU:	N/A	Minorities: Current Year (FY '07) RUU:	N/A	PWD: Year (FY '07) RUU:	N/A
Current Year (FY '07) Goal:	N/A	Current Year (FY '07) Goal:	N/A	Current Year (FY '07) Goal:	N/A
Goal Achievement (FY '06):	N/A	Goal Achievement (FY '06):	N/A	Goal Achievement (FY '06):	N/A

Sources: AS400 Queries; "Just the Facts for 2006" Almanac; Department of Management; DAS-HRE Labor Relations Team and DAS-HRE Personnel Officers.

Date of Completion: March 21, 2007